



Runcorn Horse and Pony Club Inc.

RUNCORN PONY CLUB AGISTMENT AGREEMENT - 2026

Agistment of members' horses on Club grounds is to be regarded as a privilege - not as a right!

This Agistment Agreement is made between Runcorn Pony Club Inc. ("the Club") and the horse owner ("the Agistee") for the purpose of agisting the Agistee's horse at Runcorn Pony Club grounds. The Club is committed to ensuring a safe, respectful, and well-maintained environment for all members and their horses.

This Agistment Agreement is to be read in conjunction with all published Runcorn Pony Club policies, including the Club's Ground Use Agreements.

At Runcorn Pony Club, we have a zero tolerance towards negative behaviour or bullying and members are required to adhere to a high standard of conduct and behaviour when on Club grounds and representing Runcorn Pony Club in any capacity. Members must behave in accordance with Pony Club Australia's Code of Conduct.

1. Eligibility and Application

- Agistment is only available to financial riding members of the Club, with priority given to junior riding members.
- A written Agistment Application must be submitted to the Agistment Officer and approved by the Management Committee before a horse is brought onto the grounds.
- Applicants must be 18 years and over. For members under 18 years, a parent or legal guardian who is a financial member may request agistment on their behalf.
- Agistment is granted on a one-horse-per-rider basis and is not transferable.
- A bond equal to three (3) months' agistment fees is required before agistment begins. This is refundable upon termination, subject to meeting the terms outlined in this agreement.
- The horse and rider combination will undergo a three (3) month probation period, during which suitability for agistment will be assessed by the Chief Instructor or Management Committee. If deemed unsuitable then the agistment for that horse will be terminated in writing and the horse will need to be removed from the grounds within fourteen days.

2. Term and Renewal

- The agistment term is on a month-to-month basis and expires on 31 December each year.
- A renewal application must be submitted by 1 December to be reviewed by the Management Committee at the December meeting.

- Failure to submit a renewal application will result in automatic termination of the Agistment Agreement, with a 14-day notice to remove the horse from the grounds.
- Agistment is not transferable and stays with the agistee, not the horse. In the event that the horse is sold, the agistee will be given 3mths paid agistment to find a replacement horse. The new horse will still undergo 2 weeks quarantine and a 3mth probation period. If a longer period is required, it's at the discretion of the committee.
- On the bases that a current agisted horse is leased to another financial member, a new application and bond is needed and waiting periods may apply.

4. Agistment Fees

- The current agistment fee is \$120 per horse per month, payable in advance by the 1st of each month.
- If Agistment Fees become in arrears of thirty days a written reminder will be issued. If this has not been rectified within 7 days a written warning will be issued. If this is not rectified in a further 7 days, the Agistment Agreement will be terminated and the Agistee will be given 14 days to remove their horse from the grounds. Any outstanding Agistment Fees will be deducted from the Agistee's bond.
- In the case of financial hardship or special circumstances please contact the treasurer or Agistment officer to arrange an alternate payment schedule. The Management Committee is open to communication in these circumstances and are happy to support our members for the best outcome.
- Payments are to be made via direct deposit to the Club's nominated bank account, with the horse's name and owner's surname as reference.

Runcorn Pony Club
BSB 064 162 / ACC. No. 00905089

5. Horse Health and Welfare

- All horses must have up-to-date vaccinations for Hendra virus, with veterinary records provided to the Club upon application. This must be maintained during your agistment period.
- New horses must undergo a 2 weeks quarantine period in designated quarantine paddocks and be wormed upon arrival. During this period the agistee is responsible in keeping the quarantine area clean and removal of all manure.
- The Agistee is responsible for ensuring their horse receives regular veterinary, farrier, and dental care, including an annual dental check and routine hoof maintenance.
- Agistees must follow the Club's worming schedule as guided by the agistment officer at their cost.
- Horses that develop health concerns requiring quarantine or ongoing medical care may be required to leave the grounds at the discretion of the Management Committee. A vet certification needs to be provided to confirm the horse can return to Pony Club duties.
- The RHPC is a location highly visible to the general community, to maintain the reputation of the RHPC as an association that promotes good horse care and horsemanship, horses agisted at the RHPC must be maintained in "good" condition at all times.

6. Use of Facilities and Grounds Maintenance

- Agistees must adhere to a cleaning roster and grounds maintenance roster which would include, mowing, whipper snipping and paddock dragging. Roster will be posted by the agistment officer.
- A cleaning roster is provided at the discretion of the agistment officer and each Agistee will be required to clean the toilet block, water troughs and other areas as described in the cleaning roster on a fortnight schedule.
- A locked feed and tack shed is provided to Agistee's. These areas must be kept clean and tidy. Agistee's should not borrow feed or tack from other Agistee's without permission. These areas are used at the Agistee's risk. The RHPC holds no liability for lost or stolen property.
- Feed buckets, hay nets etc. should be stored in the feed shed. Saddles clothes, rugs etc. should be stored in the tack room or designated rug area. No personal items should be left lying around or hung over fences. Manure picked up around the club is to be dumped in designated manure piles, not left in wheelbarrows. Old feed and Hay should be placed in the green bin.
- All Pony Club equipment must be used with care and returned to the same place.
- Working Bees are scheduled the weekend prior to a competition held at our club and minimum of 70% participation is mandatory.
- All riders under the age of 18 must be supervised by a responsible adult at all times while on club grounds.
- The Cross Country jumps may only be used under the instruction of a qualified coach. Riders must always wear an approved safety vest when using the Cross Country course.

7. Responsibilities of Agistee's

- Agisted horses must be actively used for Pony Club activities, including musters and competitions.
- Horses should be worked a minimum of once per week, we recommend at least twice a week to maintain fitness.
- Agistee's must attend minimum of 70% of musters or the full duration.
- Agistee's must attend a minimum of 70% of Club events, and 70% of working bees. With minimum of 3hrs attendance on the day.
- It is the responsibility of each Agistee to check fences regularly, report any damage immediately and work on trying to get it fixed.
- Horses are to be attended to daily and must be fed in stalls.
- Personal belongings, including feed buckets and tack, must be stored in designated areas allocated per horse. The Club is not responsible for lost or stolen property.

8. Liability and Insurance

- The Club accepts no responsibility for any injury, loss, or damage to persons, horses, or property while on Club grounds.
- Agistee's are responsible for their horse and equipment against theft, injury, or damage.
- In the event of a horse's death, the Agistee must make immediate arrangements for its removal, with all costs borne by the Agistee.

- If a horse requires emergency veterinary care and the Agistee is unreachable after three (3) attempts, the Club reserves the right to engage a veterinarian at the Agistee's expense.
- In extreme cases where a veterinarian recommends euthanasia and the Agistee cannot be reached, the Club reserves the right to proceed in the best interest of the horse based on advice from a veterinarian.

9. Paddock and Herd Management

- All horses are kept in a herd environment with mares and geldings.
- No stallions, rigs, mares in foal, unbroken horses or horses under 4 years of age will be accepted for agistment. Horses between 4 and 6 years of age will be accepted at the discretion of the Management Committee on application.
- Horses must not be kept in day yards, arenas, or club common areas overnight, unless discussed with the agistment officer prior.
- Horses exhibiting aggressive, dangerous, or destructive behavior may be reassessed for suitability and may be required to leave the grounds.
- During extreme weather or emergencies, the Club reserves the right to relocate horses for safety.

10. Horse Float Storage

- Float storage is available for Agistees but must be approved by the Management Committee.
- Floats must be roadworthy, registered, and insured.
- The Club accepts no responsibility for theft or damage to horse floats.
- Floats may need to be relocated for maintenance, and Agistees must provide a key for access.

11. Breach of Agreement

- A breach occurs when an Agistee fails to comply with any term of this agreement.
- The Management Committee may issue a written notice before terminating an agreement.
- Immediate termination may occur in cases of severe misconduct, negligence, or failure to care for an agisted horse.

12. Cancellation or Termination of Agistment Agreement

- The RHPC requires two weeks written notice to cancel an Agistment Agreement. Full Agistment Fees are payable for these two weeks even if the horse is removed prior to the end of the two-week period. Any unpaid fees will be deducted from the Agistee's bond.
- In the instance that the RHPC terminates an Agistment Agreement, a minimum of fourteen days' notice will be given. Agistment Fees are payable for these fourteen days, and any unpaid fees will be deducted from the Agistee's bond.
- On removal of a horse from agistment the agistee must be up to date with all cleaning and yard duties, and the feed and tack shed tidied and left in a clean manner. The Agistee's belongings must be removed. It is recommended that the Agistee request the

Agistment Officer checks these things to avoid a cleaning fee being charged from the Agistee's bond.

Cleaning Fees:

Cleaning or garden maintenance roster duty \$100.00

Tack Shed \$25.00

Feed Shed \$25.00

13. Declaration I, _____, confirm that I have read, understood, and agree to abide by the terms of this Agistment Agreement. I acknowledge that I am responsible for my horse's care, welfare, and compliance with Club rules.

Signature: _____ Date: _____

Management Committee Signature: _____ Date: _____

Current Members

Have you met 2025's Muster attendance requirements? YES / NO

Have you met 2025's Working Bee & Event attendances requirements? YES / NO

Please note that your answers will be checked against our registers and if these requirements have not been met there is no guarantee that an agistment spot will be offered to you in "2026".

Horse Owner (Agistee):

Name	
Address	
Email	
Contact Number	
PCA & EA Membership	

Junior Riding Member (if applicable)

Name	
PCA & EA Membership	
Parent / Legal Guardian	
Name	
Address	
Email	
Contact Number	

Agisted Horse:

Name (Registered & Stable)	
DOB (or Year if unknown)	
Sex	
Height	
Breed & Brand	
Colour & Markings	
Society Registrations	
Microchip	
Hendra Vaccination	
Tetanus & Strangles	
Pre-existing Injuries	
Vices	

Horse Float Details

Make and Model	
Colour & Markings	
Registration Number	
Insurance Provider	